### SCREEN SHOTS FROM THE VIDEO ON TCC WEBSITE

#### "HOW TO MAKE A PAYMENT USING A DEBIT OR CREDIT CARD"

### Screen 1 - Login to My TCC Track



### Screen 2 - Click Student Account



Screen 3 - Click "Student Account Center/Pay Now"

≡	My <b>TCC</b> Track			A Student Name	〔→ Sign out	⑦ Help
•	Financial Information * Student Account * Account Summary					
	Need help registering for classes? Visit the <u>How to Register for Classes guide</u> .					
<u>تت</u> ق	Account Summary View a summary of your account					
	Account Overview			Helpful Links		
•	Total Amount Due	\$64.00	]	Student Account Center/Pay P Payment Deadlines	łow	
	Total Account Balance	\$64.00	Account Activity	Tuition and Fees		
٩	Spring 2021	\$0.00		Payment Plan Information		
	Fall 2020	\$0.00		Refund information		
	Summer 2020	\$0.00		TCC Plus (Inclusive Access)		
	Spring 2020	\$0.00		Form 1098T Tax Information		
	Fall 2019	\$0.00		Business Services Locations		
	Summer 2019	\$0.00				
	Spring 2019	\$64.00				
	Fall 2018	\$0.00				
	Summer 2018	\$0.00				
	Spring 2018	\$0.00				

# Screen 4 - Select "Make Payment"

Y My Account Make Payment Paym	ent Plans Deposits Help	
nnouncement	View Account: Credit Stud Tuition: \$64.00 View	
elcome to your TCC Student Account enter!	Chu land Assessed	10
Here you can: • View your recent account activity	Student Account	ID: XXX0451
<ul><li>Make payments</li><li>Set up a payment plan</li></ul>		
<ul><li>Add authorized user access</li><li>Pay Deposits (Flight Students Only)</li></ul>	View Activity	Enroll in Payment Ian Make Payment
The Spring 2019 (including Wintermester) first Payment Deadline is 12/6/18. All		

Screen 5 - From the drop down menu choose the account you wish to pay, click select, make sure you are in the correct term, and then click "continue"

🕋 My Account Make Payment Payme	nt Plans Deposits He	elp		
Account Pa	yment			
Amount		Method	Confirmation	Receipt
Select Account	Credit Stud Tuition: \$64.00	1 ~ Select 2		
Payment Date	10/30/18			
Pay by term				\$64.00 64.00
				Payment Total: \$64.00

Screen 6 - Select the method of payment and click "continue"

Account Payment			
\$ Amount	Method	Confirmation	Receipt
Amount Select Method Select Method	ck tolsecking/savings) t Card		Back Cancel Continue
Electronic Check - Payments can be made Debit and Credit Card - We accept the for VISA	e from a personal checking or saving: Illowing credit and debit cards.	s account.	

Account	Payment	-		_
An	\$ nount	Method	Confirmation	Receipt
mount	\$64.00			
/lethod	Credit or Debit Card	$\sim$		
Account In	formation			
* Indicates requi	ired fields			
*Card number:		×		
				Back Cancel Continu
ectronic Check	- Payments can be made from	a personal checking or savings	account.	
ebit and Credit	Card - We accept the followin	g credit and debit cards.		
		DinaCard		

### Screen 7 - Enter the card number & click "continue"

Screen 8 - Complete the payment information. If you would like to save the payment method for future reference then click the box save as a name for payment

Amount	\$64.00		
Method	Credit or Debit Card		
Account Informat	tion	Option to Save	
* Indicates required fields		$\blacksquare$ Save this payment method for fu	ture use
*Card account number:		Save payment method as:	Debit Card X
*Name on card:	Jane Doe	( example My CreditCard )	boor card
*Card expiration date:	10 2020 -		
*Card Verification Value: (View example)			
Cardholder Billing	g Information		
International Address?			
*Billing address:	123 Main St.		
Billing address line two:			
*City:	Fort Worth		
*State/Province:	Texas (TX) 🗸		
*Postal Code:	76119		
			Back Cancel Contidue

Your card information has been a	saved.				
Amount	Metho	bd	Confirmation		Receipt
Please review the transaction det	ails, then submit your paym	ent.			
Payment Information			Paid To		
Spring 2019		\$64.00	тсс		
Payment Amount	\$64.00		1500 Houston Street Fort Worth, TX 76102		
Payment Date	10/30/18				
			Confirmation Emai	I	
Selected Payment Meth	od		Primary	.EDU	
VISA - "DebitCard 1"					
Account	Exp				
Billing Address	Jane Doe 123 Main St.				
	Fort Worth, TX 76119				
	Change Pav	ment Method			

## Screen 9 - Make sure all information is correct and click "Submit Payment"

# Screen 10 - Payment Receipt - Sent to your TCC email

Account Payment

Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.				
Amount	Method	Confirmation	Receipt	
Payment Receipt				
Your payment in the amount of \$23.20	was successful. A confirmation email was	s sent to tiffany.rodriguez@tccd.e	du. Please print this page for your records.	
Payment date:		9/13/18		
Amount paid:		\$64.00		
Student name:				
Paid to:		TCC		
		1500 Houston Street		
		Fort Worth, TX 76102		
Account number:	x	UNITED STATES		
Name on account:				
Account Type:	1	Debit		